

DUNES MARKETING GROUP LISTING PACKAGE



LISTING AGENT

Name: _____ MLS ID: _____
Phone: _____ Fax: _____ Email: _____

LISTING TERMS

List Price: \$ _____
List Date: _____ Expire Date: _____
Owner to pay Broker sales commission of \$ _____ or _____ (_____ %)
Compensation to Cooperating BIC: _____
Furnished: ☐ YES ☐ No Approximate Htd Sq Ft: _____
Lockbox on Property: ☐ YES ☐ NO If yes, lockbox #: _____
How To Show: ☐ Appointment Only ☐ Call OCC, Then LKBX ☐ See Showing Instr ☐ Lockbox No Apptmnt ☐ Under Construction
☐ Call Listing Agent ☐ Call OCC: LKBX Pet ☐ Key at Listing Office ☐ Lister Must Accompany ☐ Call Rental Agent
☐ Lockbox Apptmnt ☐ Vacant Lot

LISTING PROPERTY DETAILS

Street #: _____ Street Name: _____
Legal #: _____ Legal Address: _____
Town: _____ Zip Code: _____
Tax ID (8 digits): _____ Tax Map # (R000-00...): _____
Zoning: ☐ Mobile ☐ Rural ☐ Residential
County: ☐ Allendale ☐ Barnwell ☐ Colleton ☐ Jasper
☐ Bamberg ☐ Beaufort ☐ Hampton ☐ Orangeburg
POA Fee: _____ Regime Fee: _____ Owner Transfer Fee: _____
#Acres: _____ #Lots: _____ Approx Lot Size: _____ x _____ x _____ x _____ x _____
Rental Agent Name: _____ Rental Agent Phone: _____
Showing Instructions: _____
Not Included In Sale: _____
Private/Confidential Remarks:

Public Remarks:

OWNER OPTIONS:

Permission to act as dual agent: ☐ may be considered ☐ will not be considered
Permission to act as designated agent: ☐ may be considered ☐ will not be considered
Show street address on internet: ☐ owner agrees ☐ owner does not authorize

SELLER INFORMATION:

Owner 1

Name: _____ Email: _____
Phone: (H) _____ (W) _____ (C) _____

Owner 2

Name: _____ Email: _____
Phone: (H) _____ (W) _____ (C) _____



MLS #

Box denotes required * = numeric

EXCLUSIVE RIGHT TO SELL AGREEMENT**(Circle One Property Type)****HOME/TOWNHOUSE VILLA/CONDO LOT**

REB NAME _____ MLS REB ID _____ REB PH _____ REB FAX _____
AGENT NAME _____ LISTING AGENT ID _____ AGENT PH _____
AGENT FAX _____ AGENT E-MAIL _____

A. Employment: In consideration of the services of, _____ hereinafter called "Broker," I/We, the undersigned Owner(s), hereinafter called "Owner(s)," appoint Broker as my/our exclusive sales agent, and give Broker the exclusive right to list and sell the Property located at _____ (address) hereinafter called "Property") at a List Price of \$ _____, in the County marked below:

County: ☐ Allendale ☐ Barnwell ☐ Colleton ☐ Jasper
☐ Bamberg ☐ Beaufort ☐ Hampton ☐ Orangeburg

for the period, from **List Date:** _____ to **Expire Date** _____, hereinafter called the "term" at the gross sales price specified above. The Owner and Broker understand that this Agreement is a contract, and that the term of this Agreement extends until the date noted above unless terminated sooner by written consent of both parties. During the term of this Agreement, Owner is contractually obligated to pay a commission to Broker pursuant to the terms and conditions of Paragraph B below.

Further, any listing Broker acting as the agent of the Owner(s) under this Exclusive Right to Sell Agreement cannot market the listing within HHIMLS as an Exclusive Right to Sell if a "for sale by owner" sign is to be displayed at any time, or the Property is advertised either electronically or by printed media as "for sale by owner", and/or if the listing Broker gives cooperating broker(s) the authority to present offers to purchase directly to the Owner(s).

The contractual obligations of this Agreement are separate from those obligations stemming from the parties' agency relationship. The parties' agency relationship may be terminated unilaterally by Owner at any time. Should Owner elect to do so, the Broker shall no longer have the right to list and sell the Property; however, the termination of the agency relationship between the parties will not affect the Owner's contractual obligation in this Agreement to pay a commission to Broker pursuant to Paragraph B below.

B. Commission:

1. Owner agrees to pay Broker a sales commission of \$ _____ or _____ (_____ %) percent of the sales price if a buyer is secured who is ready, willing and able to purchase the Property at the price and on the terms aforesaid or at any price and terms acceptable to Owner. Said commission shall be paid at closing of sale or default of Owner.
2. Said commission shall be paid to Broker if the Property is sold during the term of this Agreement, regardless of whether the sale is made by Broker, by Owner, or by any other broker or agent, or by any other person or any other means. However, Owner has the right to list on this Agreement any parties to whom Owner reserves the right to sell, and if a sale to any of such parties occurs within fourteen (14) days after the date hereof, Owner is not obligated to pay a commission to Broker.
3. Owner shall also pay said commission to Broker if: (a) within ten (10) days after expiration of this Agreement Broker provides in writing to Owner the names of prospective buyers who were shown or offered the Property during the terms of this Agreement and (b) Owner sells the Property to any of such prospective buyers within six (6) months after expiration of this Agreement. However, such commission shall not be due to Broker if a sale is made after the expiration hereof by or through an HHIMLS Broker who has a then current, valid listing agreement with Owner.
4. If suit is brought to collect the compensation or if Broker successfully defends any action brought against Broker by Owner relating to this authorization or under any sales agreement relating to the Property, Owner agrees to pay all costs incurred by Broker in connection with such action, including a reasonable attorney's fee.
5. Owner agrees that Broker may compensate an agent representing a purchaser from the fee described above. It is also possible that a buyer represented by Broker will want to see Owner's Property, and since both Owner and a buyer have different interests to protect in the negotiation process, certain differences or conflicts may arise. Accordingly, Broker will represent both the Owner and a buyer only with both parties' written consent after full disclosure of the consequences of dual agency.

C. CONTRACT OF SALE, CLOSING COSTS, AND TITLE. Upon procurement of a purchaser whose offer complies with the terms of sale, Owner agrees to enter into the customary written Contract of Sale Agreement, which will contain the terms and conditions of sale and customary provisions as to quality of title to be conveyed by Owner, the examination of title by purchaser, curing of any title defects by Owner, and proration of interest on encumbrances, taxes and rents (if any). Owner agrees to pay for preparation of the deed and recording fees for the deed, and Owner agrees to execute and deliver to the purchaser a general warranty deed conveying the Property free and clear of all monetary liens and encumbrances, except those set forth in the Contract of Sale Agreement.

D. DEFAULT BY PURCHASER. As the exclusive agent for Owner, Broker is authorized to receive and hold in Broker's Trust Account until closing, all sums paid as a deposit on the purchase of the Property, and Owner agrees that if such deposit is forfeited by the

purchaser, Broker is authorized to retain one-half (1/2) of such forfeited amount as a sales commission, provided such amount retained does not exceed the amount of the commission specified above. The balance of the forfeited deposit shall be paid to Owner.

E. OWNER HOLD HARMLESS. Owner shall hold harmless and indemnify the Broker and Broker's agents from any liability caused by latent, undisclosed, pre-existing conditions, if any, including but not limited to, structural and/or mechanical deficiencies which exist now or occur up to the time of closing.

F. LOCKBOX OPTION. Owner (check one) does(____) does not(____) authorize Broker to install a lockbox on the Property containing a key to the Property. Owner acknowledges and understands the use, risk and precautions taken in connection with its use and assumes the risk thereof. **Lockbox on Property:** Y / N **Lockbox #:** _____*

G. OWNERSHIP. The undersigned, by the execution of this Agreement, certifies that they are the Owner of record of the Property or, in the event the Property Owner is other than that individual, they have the authority to bind the Owner of the Property by executing the within Agreement.

H. OTHER AUTHORIZATIONS. Owner authorizes Broker to take photos, advertise, print and publish this Property to other brokers and the general public including but not limited to Internet display.

Photo: (Select 1) Take Photo ____ Sent With Listing ____ Villa MLS Generic ____ # Photos ____ Photo Upload ____

Photo Instructions Internet: Y / N Virtual Tour: Y / N VT# of Shots ____

Vins: _____ VT Type: ____ MLS VT ____ MLS VT/Realtor.com ____ Other ____

RETV: Y / N VT URL _____

I. OWNERS' REPRESENTATIONS: Owner directs Broker: 1) to place the listing in the Multiple Listing Service of Hilton Head Island, Inc. (HHIMLS) compilation which will constitute an offer of subagency to all participants in HHIMLS; 2) to hold Broker and HHIMLS harmless for any damages or liability that may occur in the showing of the Property; 3) that the care and custody of the Property is not the responsibility of the Broker or HHIMLS; and 4) that the information contained in this within Agreement is, to the best of Owner's knowledge, accurate and correct.

J. OWNER OPTIONS:

Owner acknowledges receiving an explanation of the types of agency relationships that are offered by brokerage and an Agency Disclosure Form at the first practical opportunity at which substantive contact occurred between the agent and seller.

Owner acknowledges that after entering into this written Agreement, Broker may request a modification in order to act as a dual agent or a designated agent in a specific transaction. If asked:

____ Permission to act as a dual agent will not be considered.

____ Permission to act as a dual agent may be considered at the time I/we are provided with information about the other party to a transaction. If I/we agree, I/we will execute a separate written Dual Agency Agreement.

____ Permission to act as a designated agent will not be considered.

____ Permission to act as a designated agent may be considered at the time I/we are provided with information about the other party to a transaction. If I/we agree, I/we will execute a separate written Designated Agency Agreement.

Check One:

____ Owner(s) understands and agrees that Broker may show the street address of the Property on the Internet.

____ Owner(s) do not authorize Broker to show the street address of the Property on the Internet.

Broker-In-Charge (BIC):

Owner:

Company Name

Owner Name

BIC Signature

Owner Name

BIC Address

Owner Signature

BIC E-Mail:

Owner Signature

BIC Phone:

Owner E-Mail:

Date: _____ **HHIMLS** _____

Owner's Phone: (H) _____ (W) _____

Date: _____

Compensation to Coop. BIC _____



Data Input Profile Sheet (Home/THome/Villa/Lot) - Listing Agreement must Accompany this Form

Highlighted field denotes a required field. * Next to a field denotes numeric value.

REB and Listing Agent Information

ML#: _____ *Listing Agent ID: _____ Agent Name: _____ Agent PH: _____

Agent Fax: _____ Agent Email: _____ *REB ID: _____

REB Name: _____ REB PH: _____ REB Fax: _____

BIC Signature Date: _____

HHIMLS Listing Information

Area and Sub Area: (Select One)

<input type="checkbox"/> 1 Sea Pines <input type="checkbox"/> Central <input type="checkbox"/> Club Course <input type="checkbox"/> Harbour Town <input type="checkbox"/> Heritage Woods <input type="checkbox"/> Land Side <input type="checkbox"/> Ocean Course <input type="checkbox"/> Ocean Side <input type="checkbox"/> Heron Point Course <input type="checkbox"/> South Beach <input type="checkbox"/> 2 Forest Beach <input type="checkbox"/> North Forest Beach <input type="checkbox"/> South Forest Beach <input type="checkbox"/> 3 Shipyard <input type="checkbox"/> 4 Wexford <input type="checkbox"/> 5 Long Cove <input type="checkbox"/> 6 Palmetto Dunes/Shelter Cove <input type="checkbox"/> Inverness Side <input type="checkbox"/> Leamington <input type="checkbox"/> Mariners Side <input type="checkbox"/> Shelter Cove <input type="checkbox"/> 7 Folly Field <input type="checkbox"/> 8 Port Royal <input type="checkbox"/> Barony Course <input type="checkbox"/> Ocean Side Port Royal Drive <input type="checkbox"/> Robbers Row Course <input type="checkbox"/> Sound Side Port Royal Drive <input type="checkbox"/> 9 Hilton Head Plantation <input type="checkbox"/> Bear Creek Course <input type="checkbox"/> Country Club of Hilton Head <input type="checkbox"/> Dolphin Head Course <input type="checkbox"/> Oyster reef Course	<input type="checkbox"/> Shell Streets <input type="checkbox"/> w/in 1/2 mile of Cntry Club <input type="checkbox"/> HHP Other <input type="checkbox"/> 10 Palmetto Hall <input type="checkbox"/> 11 Indigo Run <input type="checkbox"/> Broad Point <input type="checkbox"/> Golden Bear <input type="checkbox"/> Golf Club <input type="checkbox"/> River Club <input type="checkbox"/> 12 Spanish Wells <input type="checkbox"/> 13 Windmill Harbour <input type="checkbox"/> 14 HH/Off Plantation <input type="checkbox"/> Beach City Road <input type="checkbox"/> Broad Creek Area <input type="checkbox"/> Chaplin <input type="checkbox"/> Fish haul <input type="checkbox"/> Jonesville <input type="checkbox"/> Marshland Road <input type="checkbox"/> Mitchellville <input type="checkbox"/> Palmetto Bay <input type="checkbox"/> Palmetto Headlands <input type="checkbox"/> Point Comfort <input type="checkbox"/> Singleton by the Beach <input type="checkbox"/> Spanish Wells Road <input type="checkbox"/> Wild Horse/Squire Pope <input type="checkbox"/> Yacht Cove <input type="checkbox"/> 15 Daufuskie Island <input type="checkbox"/> Bloody Point <input type="checkbox"/> Cedar Cove <input type="checkbox"/> Haig Point <input type="checkbox"/> Historical <input type="checkbox"/> Melrose <input type="checkbox"/> Oak Ridge	<input type="checkbox"/> 16 Bluffton/Off Plantation <input type="checkbox"/> 16A HH Bridge to Burnt Church Rd <input type="checkbox"/> 16B Alljoy Rd Area <input type="checkbox"/> 16C Oldtown Bluffton <input type="checkbox"/> 16D Burnt Church to Simmonsville Rd <input type="checkbox"/> 16E Simmonsville Rd to Buckwalter <input type="checkbox"/> 16F Pinckney Colony <input type="checkbox"/> 16G Buckwalter Parkway <input type="checkbox"/> 16H Hwy 46 - May River Side <input type="checkbox"/> 16I Buckwalter Parkway to 170 <input type="checkbox"/> 16J 170 South to Jasper County <input type="checkbox"/> 16K 170 North to Oldfield <input type="checkbox"/> 17 Moss Creek <input type="checkbox"/> 18 Colleton River <input type="checkbox"/> 19 Belfair <input type="checkbox"/> 20 Rose Hill <input type="checkbox"/> Estate Side <input type="checkbox"/> Golf Course Side <input type="checkbox"/> 21 Berkeley Hall <input type="checkbox"/> 22 Palmetto Bluff <input type="checkbox"/> 23 Sun City/RiverBend <input type="checkbox"/> Sun City Common <input type="checkbox"/> Reflections <input type="checkbox"/> RiverBend <input type="checkbox"/> 24 OldField <input type="checkbox"/> 25 Callawassie Island	<input type="checkbox"/> 26 Spring Island <input type="checkbox"/> 27 Beau.Co/N of Broad River <input type="checkbox"/> 28 Beau.Co/S of Broad River <input type="checkbox"/> Chechessee Creek <input type="checkbox"/> Heyward Point <input type="checkbox"/> Oldfield to Beaufort <input type="checkbox"/> 29 Brays Island <input type="checkbox"/> 30 Dataw Island <input type="checkbox"/> 31 Hampton Hall <input type="checkbox"/> 32 Hampton Pointe <input type="checkbox"/> 33 HH Lakes <input type="checkbox"/> 34 Hampton Lake <input type="checkbox"/> 35 Fripp Island <input type="checkbox"/> 36 Traditions HH <input type="checkbox"/> 40 Jasper County <input type="checkbox"/> 170 to 195 <input type="checkbox"/> Bees Creek <input type="checkbox"/> Gillisonville <input type="checkbox"/> Hardeeville <input type="checkbox"/> Levy <input type="checkbox"/> Pineland <input type="checkbox"/> Ridgeland <input type="checkbox"/> Tarboro <input type="checkbox"/> Tillman <input type="checkbox"/> Wagon Branch <input type="checkbox"/> Other <input type="checkbox"/> 41 Allendale County <input type="checkbox"/> 42 Barnwell County <input type="checkbox"/> 43 Colleton County <input type="checkbox"/> 44 Hampton County <input type="checkbox"/> 45 Orangeburg County <input type="checkbox"/> 46 Bamberg County
--	---	--	---

Legal #: _____ Legal Address: _____ *List Price: _____ *Street #: _____

Street Name: _____ Town: _____ *Zip Code: _____ Model Name: _____

County: ☐ Allendale ☐ Bamberg ☐ Barnwell ☐ Beaufort ☐ Colleton ☐ Hampton ☐ Jasper ☐ Orangeburg ☐ Zoning (Select One): ☐ Mobile Homes ☐ Residential ☐ Rural

*Tax Key #: _____ *Tax Map #: _____ Cty Tax Living Area (auto populates from Tax Rolls) Approx Htd Sqft: _____
 (8 Digits 00000000) (R000-000-000-0000-0000)

Assessed Land Value: _____ Assessed Building Value: _____ Elevation: _____ Furnished: ☐ Yes ☐ No *Approx Lot Size: _____ x _____ x _____ x _____

of Lots: _____ # of Acres: _____ Regime Fee\$: _____ *Owner Transfer Fee\$: _____ POA Fee\$: _____

List Date: _____ Expire Date: _____ Internet: ☐ Yes ☐ No Lkbox on Prop: ☐ Yes, owner authorizes Broker to install
☐ No, owner does not authorize Broker to install
 Lkbox Number: _____

MEDIA INFO

Virtual Tour: ☐ Yes ☐ No VT Type: ☐ MLS VT ☐ MLS VT/Realtor.com ☐ Other VT# of Shots: _____ VT Inst: _____

VT URL: _____ Community Tour: ☐ Yes ☐ No CT URL: _____

Photo: ☐ Take Photo ☐ Photo Upload ☐ Villa Generic # Photos order: _____ Photo Instructions: _____

Not Included in Sale: _____

Private/Confidential Remarks:

Public/Internet Remarks:

How To Show (Select 1): ☐ Appointment Only ☐ Call List Agent ☐ Call Rental Agent ☐ Lister Must Accompany ☐ Key at List Office ☐ Vacant Lot ☐ Under Construction
☐ Call OCC: LKBX Pet ☐ Call OCC, Then LKBX ☐ Lkbx No Appointment ☐ Lkbx Appointment ☐ See Showing Instruction

Showing Instruction: _____

Compensation to Coop Broker: _____ **Rental Agent Name:** _____ **Rental Agent Phone:** _____ **Owner Name:** _____

General Information

Homes Type (Select 1): ☐ Full Size ☐ Manufactured ☐ Mobile ☐ Patio ☐ Townhouse

Style (2 Max): ☐ 1st Floor elev ☐ 1st Floor on grade ☐ One Story ☐ 2 Story ☐ 3 Story ☐ 4 Story + ☐ Split Level ☐ Penthouse

Villa Type (Select 1): ☐ Efficiency ☐ Flat ☐ Penthouse ☐ Townhouse Style

Lot Type (Select 1): ☐ Acreage ☐ Double Lot ☐ Farmland ☐ Full ☐ Hunting ☐ Island Plantation ☐ Patio ☐ Townhouse

View (2 max): ☐ 2nd - 12th Row ☐ Creek/River ☐ Deep Water ☐ Golf ☐ Harbor ☐ Lagoon ☐ Lake ☐ Landscape ☐ Marsh ☐ Ocean Front ☐ Ocean View ☐ Pool
☐ Sound ☐ Tennis Court ☐ Wooded

Location: ☐ Ocean Front ☐ Ocean Oriented ☐ Sound Front ☐ Sound Oriented **Row** (1-12 or Over 12): _____

***Bedrooms:** _____ Master Bedroom: ☐ 1st Floor ☐ 2nd Floor ☐ 3rd Floor ☐ 4th Floor ☐ Multiple Masters ***Full Baths:** _____ ***Half Baths:** _____ Paved Road: ☐ Yes ☐ No

Parking: (3 max) ☐ Carport-1 Car ☐ Carport-2 Car ☐ Carport-Detached ☐ Garage-1 Car ☐ Garage-2 Car ☐ Garage-3 Car ☐ Garage-3+ Car ☐ Garage-Detached
☐ Golf Cart Bay/Attached ☐ Golf Cart Garage/Detached ☐ Unassigned Parking ☐ Parking Under

Roof: (2 max) ☐ Asphalt ☐ Build-up Gravel ☐ Copper ☐ Fiberglass ☐ Flat ☐ Metal ☐ Rolled ☐ Tile-Slate ☐ Tin ☐ Wood Shake ☐ Other

Exterior Type (3 max): ☐ Block/Stucco ☐ Board & Batten ☐ Brick ☐ Brick & Wood ☐ Composite Shake ☐ Composite Siding ☐ Concrete Block ☐ Hard Coat Stucco
☐ Log ☐ Masonry/Steel ☐ Masonry/Wood ☐ Plywood Siding ☐ Steel/Glass ☐ Stone ☐ Synthetic Stucco ☐ Vinyl Siding ☐ Wood Shake
☐ Wood Siding ☐ Wood/Stucco

Property Front Faces: (Select 1) ☐ East ☐ North ☐ Northeast ☐ Northwest ☐ South ☐ Southeast ☐ Southwest ☐ West

Pool: Community ☐ Private ☐ **Private Pool Type:** ☐ Above Ground ☐ Enclosed ☐ Free Form ☐ Heated ☐ Heated/Electric ☐ Heated/Gas ☐ Heated/Propane ☐ Lap
☐ Rectangle ☐ Salt Water ☐ Screened ☐ Spa

Land: (6 max) ☐ Adjacent Lot Available ☐ Can Be Subdivided ☐ Corner Lot ☐ Cul-De-Sac Street ☐ Dirt Road ☐ Ditch ☐ Drainage Canal ☐ Horses Allowed
☐ Livestock Allowed ☐ Right-of-way ☐ Stables

Floors: (3 max) ☐ Bamboo ☐ Carpet ☐ Concrete ☐ Manufactrd Wood ☐ Mexican Tile ☐ Parquet ☐ Pavers ☐ Pine ☐ Slate ☐ Stone ☐ Terrazzo ☐ Tile ☐ Vinyl ☐ Wood

Restrictions: (5 Max) ☐ CCR's Apply ☐ Motorcycles Allowed ☐ NO Commercial ☐ Dock ☐ Exterior Alt ☐ NO Motorcycles ☐ No Pets ☐ No RV's/Boats
☐ No Trucks/Trailers ☐ Pet Weight Limit ☐ Pet/Owners Only ☐ Pets OK ☐ Rental ☐ Retirement Age Specific

Additional Information

Fixer Upper: ☐ Yes ☐ No **Year Built:** _____ **Recently Renovated:** ☐ Yes ☐ No **Year Remodeled:** _____

Current Rental: ☐ Yes ☐ No Short Term ☐ or Long Term ☐

Windows (3 max): ☐ Awning ☐ Bay ☐ Casement ☐ Clerestory ☐ Double Hung ☐ Impact/Entire Home ☐ Impact/Partial Home ☐ Jalousie ☐ Single Hung/Sash
☐ Skylights ☐ Sliders ☐ Thermo pane ☐ Tinted

Appliances: (7 max) ☐ Central Vacuum ☐ Convection Oven ☐ Dishwasher ☐ Disposal ☐ Double Ovens ☐ Dryer ☐ Exchangeable Cartridge Range
☐ Freezer ☐ Ice Machine ☐ Indoor Grill ☐ Microwave ☐ Outdoor Grill ☐ Oven ☐ Oven Self-Cleaning ☐ Range ☐ Range/Gas
☐ Refrigerator ☐ Trash Compactor ☐ Washer ☐ Warming Drawer ☐ Wine Cooler

Interior Features (9 max): ☐ Book Shelves ☐ Built Ins ☐ Cable TV ☐ Cathedral Ceilings ☐ Ceiling Fan(s) ☐ Dehumidifier ☐ Drapes ☐ Elevator ☐ Fire Alarm
☐ Fire Sprinklers ☐ Fireplace ☐ Fireplace Blower ☐ FP/Glass Enclosed ☐ Fireplace Screened ☐ Handicap Access ☐ Hot Tub/Spa ☐ Intercom
☐ Just Painted In ☐ Just painted Out ☐ Many Closets ☐ Network Wiring ☐ Security System ☐ Separate Shower ☐ Smoke Alarm ☐ Smooth Ceilings
☐ Solar Hot Water ☐ Sound Sys Wiring ☐ Steam Shower ☐ Sunken Living Rm ☐ Sunken Tub ☐ Tankless Water Heater ☐ Tray Ceiling
☐ Ventilating Fan ☐ Water Purifier ☐ Water Soft Equip ☐ Wet Bar ☐ Jetted Tub ☐ Will Carpet ☐ Will Paint ☐ Wine rack ☐ Wood Stove

Attic: (3 max) ☐ Crawl Space ☐ Expandable ☐ Finished ☐ Floored ☐ Insulated ☐ Partial Floored ☐ Roughed-In ☐ Walk-In ☐ Stairs/Permanent ☐ Stairs/Pull down

Amenities (8 max): ☐ Boat Stor ☐ Clubhouse ☐ Community Dock ☐ Community Pool ☐ Deep Water Access ☐ Dock ☐ Elevator ☐ Fitness Ctr ☐ Garden
☐ Golf Privileges ☐ Leisure Trails ☐ Marina ☐ No Amenities ☐ Security Gate/Guard ☐ Stables ☐ Community Tennis ☐ Villa Pool ☐ Villa Tennis

Ext Features: (7 max) ☐ Back Porch ☐ Balcony ☐ Boat Lift ☐ Courtyard ☐ Deck ☐ Dock/Private ☐ Encl Porch ☐ End Unit ☐ Fence-Privacy
☐ Fenced Yard ☐ FP-Outdoor ☐ Front Porch ☐ Gazebo ☐ Green Home ☐ Grill/Built In ☐ Gutters ☐ Handicap Access
☐ Hurricane Protection ☐ Invisbl Fence ☐ Irrig Systm ☐ Outdr Showr ☐ Patio ☐ Paved Drive ☐ Private Tennis Court
☐ Satellite Dish ☐ Scrnd Porch ☐ Screens ☐ Spa/Hot Tub ☐ Stor Shed ☐ Storage Under ☐ Storm Doors ☐ Storm Windows ☐ Widow's Walk

Rooms(8 max): ☐ Atrium ☐ Bonus Rm ☐ Carolina Room ☐ Converted Bdrm ☐ Converted Garage ☐ Den/Library/Office ☐ Dining Area ☐ Dining Room
☐ Eat-in-Kitchn ☐ Exercise ☐ Family ☐ Foyer Entrance ☐ Game Room ☐ Great Room ☐ In-Law Suite ☐ Kitchen
☐ Laundry/Utility Rm ☐ Leisure Room ☐ Living Room ☐ Loft ☐ Media Room ☐ Pantry ☐ Sauna
☐ Screened Patio/Porch ☐ Storage Room ☐ Wine Cellar ☐ Workshop

Possession (2 max): ☐ 30 Days ☐ 60 Days ☐ 90 Days ☐ At Closing ☐ Lease Back ☐ Lease/Opt to Buy ☐ Must Honor Rent ☐ Prefer Lease back ☐ SCVRA Applies
☐ Under Construction

Trades: ☐ Boat slip ☐ Equity ☐ House ☐ Lot ☐ Quartershare ☐ Securities ☐ Timeshare ☐ Villa

Finance: (3 max) ☐ Cash-All Cash ☐ Assume ☐ Land Contract ☐ Conventional ☐ Conventional w/SLR 2nd ☐ Exchange/1031 ☐ Lot Release ☐ Owner Finance 1st
☐ Owner Finance 2nd ☐ Owner Finance Possible ☐ FHA ☐ Trade ☐ Veterans Admin

Foreclosure ☐ Yes ☐ No Short Sale ☐ Yes ☐ No

Utility Information

Heat: (3 max) ☐ Central ☐ Electric ☐ Gas ☐ Heat Pump ☐ Multi Zone ☐ No Heating ☐ Oil ☐ Propane ☐ Single Zone ☐ Solar
☐ Wall Unit ☐ Water-to-Air ☐ Window Unit

AC:(3 max) ☐ Air to Air ☐ Central ☐ Ducted for A/C ☐ Electric ☐ Heat Pump ☐ No Air Condition ☐ Solar ☐ Wall Unit ☐ Water-to-Air ☐ Window Unit

Water: (Select 1) ☐ City PSD ☐ Community ☐ Private ☐ Public Water Available ☐ Well Water

Sewer: (Select 1) ☐ City PSD ☐ Community ☐ No Sewer ☐ Private ☐ Septic Tank ☐ Sewer Available

Other: (3 max) ☐ Cable Available ☐ Electricity Available ☐ Phone Lines Available

Information is Not Guaranteed, Buyer Must Verify

Broker-in-Charge:

Owner:

BIC Name

Owner Name

BIC Signature

Date

Owner Signature

Date

Owner Name

Listing Agent Name

Owner Signature

Date

Listing Agent Signature

Date

Owner Phone (H)

(W)

Owner Email

Listing Information and Expenses

Property Address: _____

**Taxes & Community Fees**

Real Estate Taxes: \$ _____ per the most recent year _____

POA (community) Annual Fee: \$ _____

Community Transfer Fee: \$ _____

Insurance

Homeowners Insurance Company: _____

Homeowners Annual Cost: \$ _____

Wind & Hail Annual Cost: \$ _____

Flood Insurance Company: _____

Annual Flood Insurance Cost: \$ _____

Monthly Expenditures:

	Average Monthly Cost	Service Company
Utility – Electric	\$	
Utility – Gas or Propane	\$	
Utility – Water/Sewer	\$	
Cable/Telephone/Internet	\$	
Landscape	\$	
Pool (Heated Y / N)	\$	
Pest Control	\$	
Regime Fee	\$	
Trash/Refuse	\$	
Other	\$	
Other	\$	

Additional Information

Current Assessments in addition to annual fee:

Regime: _____

Community: _____

Other: _____

Available on File (if checked)

- ☐ Elevation Certificate
- ☐ As-Built Survey
- ☐ Floor Plans
- ☐ Rental History

*****Information believed to be accurate, but not guaranteed*****

STATE OF SOUTH CAROLINA
RESIDENTIAL PROPERTY CONDITION DISCLOSURE STATEMENT
INSTRUCTIONS TO PROPERTY OWNERS

1. South Carolina Code of Laws Ann., Title 27, Chapter 50, Article 1 requires that an owner of residential real estate (single-family homes and buildings with up to four dwelling units) shall provide to a purchaser this property condition disclosure statement which must be completed prior to signing a contract of sale. This disclosure statement must be provided in connection with the sale, exchange, option and sale under a lease with an option to purchase. This disclosure statement is not required for some transactions. A complete list of exemptions may be found in S.C. Code Ann., Section 27-50-30.
2. You must check one of the boxes for each of the questions on this form.
 - a. If you check “Yes” for any question, you must explain the problem or attach a descriptive report from an engineer, contractor, pest control operator, or other expert or public agency. If you attach a report, you will not be liable for any inaccurate or incomplete information contained in the report as long as you were not grossly negligent in obtaining or transmitting the information.
 - b. If you check “No” for any question, you are stating that you have no actual knowledge of any problem. If you check “No” and you know there is a problem, you may be liable for making an intentional misrepresentation.
 - c. If you check “No Representation” for any question, you are stating that you are making no representation regarding the conditions or characteristics of the property, but you may have a duty to disclose even if you know, or should have known, of them. Please consult with an attorney to determine any potential liability you may have for checking this answer.
 - d. If you check “Yes” or “No” for any question and, subsequently, something happens to the property to render your statement incorrect or inaccurate (for example, the roof begins to leak), you must promptly provide the purchaser a corrected statement or you may correct the problem.
3. If you are assisted in the sale of your property by a licensed real estate broker or salesperson, you remain solely responsible for completing and delivering this statement to the purchaser. The broker or salesperson must disclose any material facts about your property which he/she knows, or reasonably should know, regardless of your responses on this statement. You are to complete this form yourself and answer all questions truthfully and as fully as possible. Please consult with your attorney if you have any questions. By signing below you acknowledge that the failure to disclose known material information about the property may result in liability.
4. You must provide the completed statement to the purchaser prior to the time you and the purchaser sign a contract to purchase your property or as the contract otherwise provides. You should provide the purchaser a copy of this statement containing your signature and keep a copy signed by the purchaser for your records.

Property Address: _____
Tax Map Number: _____
Initials/Date: Seller(s) _____ Buyer(s) _____

AS SELLER OF THE PROPERTY IDENTIFIED HEREIN, DO YOU HAVE KNOWLEDGE OF ANY PROBLEM (MALFUNCTION OR DEFECT) OR CONDITION/CHARACTERISTIC WITH ANY OF THE FOLLOWING:

- | | Yes* | No | No Representation |
|---|--------------------------|--------------------------|--------------------------|
| 1. Foundation, slab, fireplaces/chimneys, floors, windows (including storm windows and screens), doors, ceilings, interior and exterior walls, attached garage, patio, deck, walkways, or other structural components including any modifications?
a. Siding: masonry ___ wood ___ composition/hardwood ___ vinyl ___ synthetic stucco ___ stucco ___ aluminum ___ masonite ___ cement-plank ___ other _____
b. Approximate age of structure _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Roof and gutters (leakage or other problem)?
a. Approximate age of roof covering _____
b. Are you aware of any leaks during your ownership (or within the past 3 years if your ownership exceeds 3 years)? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Water seepage, leakage, dampness or standing water or water intrusion from any source in any area of the structure? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Electrical system (outlets, wiring, panel, switches, fuses, circuit breakers, fixtures, etc)? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Plumbing system (pipes, fixtures, water heater, etc.)? | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Heating and/or air conditioning? Approximate Age _____
a. Heat source: furnace ___ heat pump ___ baseboard ___ solar ___ other _____
b. Cooling source: central ___ wall/window unit(s) ___ other _____
c. Fuel source: electricity ___ natural gas ___ propane ___ oil ___ solar ___ other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| ***If there is more than one system please answer questions again on a separate page*** | | | |
| 7. Water supply (water quality, quantity, water pressure)?
a. water supply is: city/county ___ community system ___ private well ___ other _____
b. water pipes are: copper ___ galvanized ___ PVC/CPVC ___ polybutelene ___ combination ___ other _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Sewer/Septic system?
a. Type system: septic tank ___ community system ___ other _____
connected to city/county system ___ city/county system available ___ other _____
b. Does the system require a sewage lift pump? Yes ___ No ___
c. Has the septic system been serviced/pumped during your ownership? Yes ___ No ___ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. Appliances (range/oven, attached microwave, hood/fan, dishwasher, disposal, icemaker, etc- contract may control what transfers) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. Present infestation, or damage WHICH HAS NOT BEEN REPAIRED from past infestation of wood destroying insects or organisms or dry rot or fungus?
Is there a termite bond or warranty? Yes ___ No ___
Name of organization that treats property for organisms: _____
If there is a termite bond or warranty, please provide/describe: expiration date _____,
transferable _____, amount of transfer fee _____, What does bond/warrant
cover? _____ Is it a repair bond? ___ Is it a retreatment bond
only (i.e. no repair)? ___ other info: _____ | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Property Address: _____
 Tax Map Number: _____
 Initials/Date: Seller(s) _____ Buyer(s) _____

11. Drainage, grading or stability of soil or retaining structure? ☐ ☐ ☐
 a. Are you aware of any underground tanks or voids? ☐ ☐ ☐
 b. Are you aware of any soil drains on the property? ☐ ☐ ☐
 c. Are you aware of any sump pumps on the property? ☐ ☐ ☐
 d. Are you aware of significant fill material on or below ground? ☐ ☐ ☐

If yes, describe tanks/voids or drains or pumps or material/amount: _____

12. Other built-in systems and fixtures ☐ ☐ ☐

Mark below for any systems that have malfunctions or defects.

See contract to determine if any systems below convey to new owner.

central vacuum ___ pool ___ hot tub ___ spa ___ attic fan ___ exhaust fan ___ ceiling fan ___ sump pump ___
 irrigation system ___ cable tv wiring or satellite dish ___ security system ___ fountain ___ storage building
 ___ water filtration ___ solar panels ___ or other systems _____

13. During your ownership, or within the past five (5) years if ownership exceeds five years, have there been any individual repairs in excess of \$500.00 (Five Hundred Dollars) to any item checked in Questions 1-12?

Explain: _____

REGARDING THE PROPERTY IDENTIFIED HEREIN, INCLUDING THE LOT, OTHER IMPROVEMENTS, AND FIXTURES LOCATED THEREON, DO YOU HAVE KNOWLEDGE OF ANY:

14. Room additions or other structural changes made during your ownership?
 Yes* ☐ No ☐ No Representation ☐

15. Environmental hazards (substances, materials or products) ☐ ☐ ☐
 including asbestos, formaldehyde, radon gas, methane gas, lead-based paint, underground storage tank, fuel oil, paint, PCBs, lead hazards, toxic mold, methamphetamine, methamphetamine byproducts, or other hazardous or toxic material (whether encapsulated or buried or covered), any contaminated soil or water, or other environmental contamination of property?

16. Nuisances. (noise, odor, smoke, etc.) affecting the property? ☐ ☐ ☐
 Explain: _____

17. Previous damage caused by fire or smoke or water? ☐ ☐ ☐

Violations or variances of building codes, restrictive covenants, other land use restrictions or zoning ordinances that are applicable to the property? ☐ ☐ ☐

Explain: _____

19. Restrictions to property use? (covenants, conditions, or deed) ☐ ☐ ☐

If yes, are copies attached? _____

If there is a regime fee or similar fee, who do you pay? _____

Explain: _____

Property Address: _____

Tax Map Number: _____

Initials/Date: Seller(s) _____ Buyer(s) _____

20. Utility or other easements, shared driveways, party walls, ☐ ☐ ☐
Erosion control (seawalls, rip-rap, etc), or encroachments from or on adjacent property?

21. Lawsuits, foreclosures, bankruptcy, tenancies, judgments, tax ☐ ☐ ☐
or other liens, proposed assessments or insurance issues, notice from any
governmental agency, individual(s), or organization(s) that could affect title to the property?

If you choose to volunteer information about nearby issues that may or may not be in the public record yet,
please report here: _____

22. If there is a dock, dam, retaining wall, or other structure requiring inspections, permits, etc., have such
requirements been complied with in full? ☐ ☐ ☐
Are the documents attached? _____

23. If property includes a manufactured home, has it been legally converted to real property and the DMV title
retired? ☐ ☐ ☐
Are the documents attached? _____
Explain: _____

24. Flood hazards or that the property is in a federally-designated ☐ ☐ ☐
flood plain?
If there is flood insurance for the property, what is the amount, time period, and coverage? _____

Please describe any erosion and erosion control measures. _____

25. Rental, rental management, vacation rental or other lease contracts ☐ ☐ ☐
in place on the property at the time of closing?
If there is a management company, please provide name and contact information: _____

26. Any outstanding charges owed by for gas, electric, ☐ ☐ ☐
water, sewerage, or garbage services provided to the property that are delinquent?
Explain: _____

Answer any of the questions #27-40 which are applicable to this property.

	Yes*	No	No Representation	N/A
27. Owners association fees or common area expenses/assessments?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
28. Are there any resale or rental restrictions?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
29. Is Owners Association involved in current or anticipated litigation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
30. Has Owners Association levied special or insurance assessments?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
31. Guest, visitor, or animal restrictions?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
32. Does the property include assigned parking space(s)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
33. Are keys required to access common or recreational areas?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
34. Is a copy of the Master Deed and Bylaws attached?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
35. Is a copy of the covenants, conditions, and restrictions attached?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
36. Is there a transfer fee levied to transfer the property?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
37. What are the Ownership Association dues? \$_____ per _____ (month/year/etc.)				
38. What do the dues cover? _____ Is Insurance included? _____				
39. What is the name and contact information for the Owners Association? _____				
40. Will any memberships transfer with the property? _____ Documentation attached? _____				

Explain: _____

Property Address: _____
Tax Map Number: _____
Initials/Date: Seller(s) _____ Buyer(s) _____

***IF YOU ANSWERED "YES" TO ANY OF THE PREVIOUS QUESTIONS, PLEASE USE THE FOLLOWING SPACE FOR YOUR EXPLANATION AND ATTACH ANY RELEVANT PROFESSIONAL REPORTS OR ADDITIONAL INFORMATION.**

Property Address: _____

Initials/Date: Seller(s) _____ Buyer(s): _____

To read the South Carolina Residential Property Condition Disclosure Act, (S.C. Code Ann. § 27-50-10 *et seq.*)
please visit: <http://www.scstatehouse.gov/code/t27c050.php>

This disclosure does not limit the obligation of the purchaser to inspect the physical condition of the property and improvements that are the subject of a sales agreement. The real estate licensee, whether acting as listing agent or selling agent, has no duty to inspect the onsite or offsite conditions of the property and any improvements.

Owner(s) Acknowledgement

Property Address: _____

The property is currently: owner-occupied ____ leased ____ in an estate ____ in foreclosure ____
vacant ____ (If vacant, how long?) _____

Owner's Name(s): _____

Owner(s) acknowledge having examined this statement before signing and that all information is true and correct as of the date signed.

*If Owner is exempt, please circle the exemption(s) in S.C. Code Ann., Section 27-50-30 above and sign below.

Owner Signature: _____ Date: _____ Time: _____

Owner Signature: _____ Date: _____ Time: _____

Purchaser(s) Acknowledgement

Purchaser(s) acknowledge receipt of a copy of this disclosure statement; that he/she has examined it before signing; that he/she understands that this is not a warranty by owner or owner's agent; that it is not a substitute for any inspections he/she may wish to obtain; and that the representations are made by the owner and not the owner's agent(s) or subagent(s). Purchaser(s) are encouraged to obtain his/her own inspection by a licensed home inspector or other professional.

Purchaser Signature: _____ Date: _____ Time: _____

Purchaser Signature: _____ Date: _____ Time: _____

Property Address: _____

Tax Map Number: _____

Initials/Date: Seller(s) _____ Buyer(s) _____

Agency Relationships in South Carolina

The SC Real Estate License Law, in Section 40-57-139 (A) (1) and (2), requires a real estate licensee to provide you this brochure and a meaningful explanation of agency relationships offered by the licensee's Company. This must be done at the first practical opportunity when you and the licensee have substantive contact.

Before you begin to work with a real estate licensee, it is important for you to know the difference between a broker-in-charge and associated licensees. The broker-in-charge is the person in charge of a real estate Company. Associated licensees may work only through a broker-in-charge. In other words, when you choose to work with any real estate licensee, your business relationship is legally with the Company and not with the associated licensee.

A real estate Company and its associated licensees can provide buyers and sellers valuable real estate services, whether in the form of basic customer services, or through client-level agency representation. The services you can expect will depend upon the legal relationship you establish with the Company. It is important for you to discuss the following information with the real estate licensee and agree on whether in your business relationship you will be a customer or a client.

Now You Are a Customer of the Company

South Carolina license law defines customers as buyers or sellers who choose NOT to establish an agency relationship. The law requires real estate licensees to perform the following *basic duties* when dealing with *any* real estate buyer or seller as customers:

- Present all offers in a timely manner
- Account for money or other property received on your behalf
- Provide an explanation of the scope of services to be provided
- Be fair and honest and provide accurate information
- Disclose "adverse material facts" about the property or the transaction which are within the licensee's knowledge

Unless or until you enter into a written agreement with the Company for agency representation, you are considered a "Customer" of the Company, and the Company will not act as your agent. As a Customer, you should not expect the Company or its licensees to promote your best interest, or to keep your bargaining information confidential.

Customer service does not require a written agreement; therefore, you are not committed to the Company in any way.

You Can Become a Client

Clients receive more services than customers. If client status is offered by the real estate Company, you can become a client by entering into a written agency agreement requiring the Company and its associated licensees to act as an agent on your behalf and promote your best interests. If you choose to become a client, you will be asked to confirm in your written representation agreement that you received this brochure in a timely manner.

A seller becomes a client of a real estate company by signing a formal listing agreement with the Company. For a seller to become a client, this agreement must be in writing and must clearly establish the terms of the agreement and the obligations of both the seller and the Company which becomes the agent for the seller.

A buyer becomes a client of a real estate Company by signing a formal buyer agency agreement with the Company. For a buyer to become a client, this agreement must be in writing and must clearly establish the terms of the agreement and the obligations of both the buyer and the Company which becomes the agent for the buyer.

If you enter into a written agency agreement, as a Client, you can expect the real estate Company to provide the following client-level services:

- Obedience
- Loyalty
- Disclosure
- Confidentiality
- Accounting
- Reasonable care and skill

Client-level services also include advice, counsel and assistance in negotiations.

Single Agency

When the Company represents only one client in the same transaction (the seller or the buyer), it is called single agency.

Dual Agency

Dual Agency exists when the real estate Company has two clients in one transaction – a seller client and a buyer client.

At the time you sign an agency agreement, you may be asked to acknowledge whether you would consider giving written consent allowing the Company to represent both you and the other client in a disclosed dual agency relationship.

Disclosed Dual Agency

In a disclosed dual agency, the Company's representation duties are limited because a buyer and seller have recognized conflicts of interest. Both clients' interests are represented by the

Company. As a disclosed dual agent, the Company and its associated licensees cannot advocate on behalf of one client over the other, and cannot disclose confidential client information concerning the price negotiations, terms, or factors motivating the buyer/client to buy or the seller/client to sell. Each Dual Agency Agreement contains the names of both the seller client(s) and the buyer client(s) and identifies the property.

Designated Agency

In designated agency, a broker-in-charge may designate individual associated licensees to act solely on behalf of each client. Designated agents are not limited by the Company's agency relationship with the other client, but instead have a duty to promote the best interest of their clients, including negotiating a price. The broker-in-charge remains a disclosed dual agent for both clients, and ensures the assigned agents fulfill their duties to their respective clients.

At the time you sign an agency agreement, you may be asked to acknowledge whether you would consider giving written consent allowing the Company to designate a representative for you and one for the other client in a designated agency.

Each Designated Agency Agreement contains the names of both the seller client(s) and the buyer client(s) and identifies the property.

What to Look For in Any Agreement

When you choose client-level service, your written Agency Agreement or your agent should answer these questions:

- Can I work with other Companies during the time of the Agreement?
- What will happen if I buy or sell on my own without the agent?
- When will this agreement expire?
- How will the Company be paid for its services?

- Does this Company represent both buyers and sellers as clients?
- If so, what are the choices if two clients become involved in one transaction?
- What duties will the Company continue to provide me after the transaction is completed?

If you plan to become a client of a Company, the licensee will explain the agreement to you fully and will answer questions you may have about the agreement. Remember, however, that until you enter into a representation agreement with the Company, you are considered a customer and the Company cannot be your advocate, cannot advise you on price or terms, and cannot keep your confidences.

It's Your Choice

As a real estate consumer in South Carolina, it is your choice as to the type and nature of services you receive.

- You can choose to remain a customer and represent yourself while the Company represents the other party.
- You can choose to hire the Company for representation through a written agreement.
- If represented by the Company, you can decide whether to go forward under the shared services of dual agency or designated agency or to remain in single agency.

The choice of services belongs to you—the South Carolina real estate consumer.

This brochure has been approved by the S.C. Real Estate Commission for use in explaining representation issues in real estate transactions and consumers' rights as a buyer or seller. Reprinting without permission is permitted. Provided, no changes or modifications are made.

Agency Disclosure Brochure

Agency Relationships in Real Estate



South Carolina Department of
Labor, Licensing and
Regulation

South Carolina Real Estate Commission

PO Box 11847

Synergy Business Park, Kingstree Building
110 Centerview Dr., Suite 201

Columbia, SC 29210

Telephone: (803) 896-4400

Fax: (803) 896-4404

www.llr.state.sc.us/Pol/RealEstateCommission/